

BC Vape Tax Setup

1. Create a new “Vape PST BC” tax and set to 20%
 - a. Navigate to Settings > Taxes and click
 - i. Setup the new tax and click save

[+ New Tax](#)

New Tax

Tax Name *	<input type="text" value="Vape PST BC"/>
Display Name	<input type="text" value="Vape PST BC"/>
Status	<input type="text" value="Active"/>
Type *	<input type="text" value="Percentage (%)"/>
Rate *	<input type="text" value="20"/> %
Compound Tax	<input type="checkbox"/> This Tax is a Compound Tax

[Cancel](#)[Save](#)

2. From the tax homepage – Click on the tax name
 - a. Click on Locations
 - b. Select your BC locations and click assign

Vape PST BC

[Details](#)[Locations](#)

Locations

▼ Cova Customer Demo 2

420 Group

1 of 4 Selected

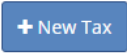
Bulk Actions

Activate


Deactivate

Go

	Location	Status
<input checked="" type="checkbox"/>	123 Main Street	● Disabled
<input type="checkbox"/>	420 East West St	● Disabled
<input type="checkbox"/>	445 S Main	● Disabled
<input type="checkbox"/>	Cova Demo Location	● Disabled

3. Create a new “GST BC Compound” tax and set to 5%
 - a. Navigate to Settings > Taxes and click 
 - b. This must be a compound tax
 - c. Click Save

New Tax


Tax Name *	<input type="text" value="GST BC Compound"/>
Display Name	<input type="text" value="GST BC Compound"/>
Status	<input type="text" value="Active"/>
Type *	<input type="text" value="Percentage (%)"/>
Rate *	<input type="text" value="5"/> %
Compound Tax	<input checked="" type="checkbox"/> This Tax is a Compound Tax ⓘ
<div>Cancel </div>	


4. From the tax homepage – Click on the tax name
 - a. Click on Locations
 - b. Select your BC locations and click assign

GST BC Compound

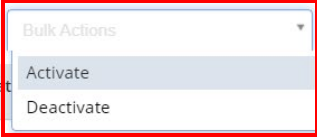
[Details](#) [Locations](#)

Locations

▼  Cova Customer Demo 2

 420 Group

Cova Customer Demo 2

1 of 4 Selected 

Go

<input type="checkbox"/>	Location	Status
<input checked="" type="checkbox"/>	123 Main Street	● Disabled
<input type="checkbox"/>	420 East West St	● Disabled
<input type="checkbox"/>	445 S Main	● Disabled
<input type="checkbox"/>	Cova Demo Location	● Disabled

5. Navigate to Tax Categories on the Tax homepage
 - a. Create a new Tax Category for “Vapes”

New Tax Category

Tax Category Name *

Description

Cancel

Save

- b. Click Edit next to taxes
 - i. Add to 2 new taxes to this category – Click Save

Vapes BC

Details

Products

Details [Edit](#)

Tax Category Name *

Vapes BC

Description

No Description

Taxes [Edit](#)

Specify which taxes should be charged on the products associated to this tax category

Tax Name	Display Name	Rate	
<input type="text"/>	<input type="text"/>	<input type="text"/>	
Vape PST BC	Vape PST BC	20.000%	×
GST BC Compound	GST BC Compound	5.000%	×

[+ Tax](#)

Cancel

Save



- c. Click on the Products tab
 - i. Select Vape products as detailed in your regulations
 - ii. You can filter by classification on the left
 - iii. Assign products from the dropdown

Vapes BC

[Delete](#)[Details](#) [Products](#)

Products

[All Products](#)

- ▼ Cova Customer Demo 2
 - ▼ Edibles
 - Gummies
 - ▼ Day Time
 - Flower
 - ▼ Night Time
 - Flower
 - Edibles
 - ▼ Any Time

All Products (625)

3 of 100 Selected

- Bulk Actions
- Assign To Category
 - Remove from Category

[Go](#)

<input type="checkbox"/>	Product	Catalog SKU	Uses Category
<input type="checkbox"/>	\$10 Bong	PZF7U3FC	● No
<input checked="" type="checkbox"/>	AA -Vape 1	NARUBLK4	● No
<input checked="" type="checkbox"/>	AA -Vape 2	106250W7	● No
<input checked="" type="checkbox"/>	AA -Vape 3	T5F3XFDC	● No

Helpful Links

[Cova BC Tax Setup Video](#)[BC Tax Notice](#)